



Office of the City Clerk

Weekly Report – for Week Ending May 26, 2017

OFFICE OF THE CITY CLERK – PROJECT HIGHLIGHTS AND STATUS

Elections

May 16, 2017 Election

Staff completed the canvass of the May 16, 2017 General Municipal Election, which included review of approximately 10,750 provisional ballots, 30,744 Vote By Mail (VBM) ballots received at the polls and in the mail up to three days after the election, and 6,900 snagged ballots which required review and resolution. Additionally, staff conducted a 1% manual tally and other internal reviews to ensure the integrity of the results. The final tally took place on Friday, May 26, 2017.

Staff continues to process payroll for approximately 4,000 poll workers, 540 City Employees who worked as poll workers, and hundreds of other temporary employees hired to assist on Election Day and Night.

Additional Election Activity

Staff conducted 3 mock elections at LAUSD schools and administered one official student body election for Roosevelt High School.

Council and Public Services

Staff processed an additional 92 budget recommendations and motions and prepared a recap of City Council's actions and amendments relative to the 2017-18 adopted Budget, consisting of 182 adopted items and 92 items referred to Council Committees.

Business Improvement Districts (BID)

On May 25, 2017, staff met with representatives from the Office of the Mayor, the Economic and Workforce Development Department, the Board of Public Works and LADWP to seek and/or identify funding to expand the sharing of BID data among City departments and create an annual performance report on the Neighborhood and Business Improvement District program for its stakeholders.

Records Management

A representative from the University of Nevada, Las Vegas researched police department annual reports and crime statistics.

Systems

Security patches were applied to all servers and workstations throughout the Office of the City Clerk. This is a preventive measure in response to a recent WannaCry ransomware that infected many computers via the internet.

Neighborhood Council (NC) Funding Program

Staff is preparing an aggressive training schedule for June to educate all Neighborhood Council Treasurers on the use of the new banking portal that is scheduled to go live July 1, 2017.

There are currently seven Neighborhood Councils with frozen funds due to NC Plan violations and/or unresolved financial management issues.